

# **National Pingtung University Regulations Governing College of Management Self-Evaluations**

**Passed Oct 29, 2014, in the 2nd college affairs meeting held in the 1st semester of the 2014-15 academic year.**

**Amended Sept 9, 2015, in the 1st college affairs meeting held in the 1st semester of the 2015-16 academic year.**

**Amended Sep 30, 2015, in the 2nd college affairs meeting held in the 1st semester of the 2015-16 academic year.**

Article 1 The Regulations Governing College of Management Self-Evaluations (hereinafter referred to as ‘these Regulations’) were formulated in order to better implement the College's objectives and development characteristics, improve the quality of instruction, courses, research, administration, service, and guidance counseling offered by the College, and provide a complete self-evaluation mechanism.

Article 2 The types of self-evaluations implemented include internal self-evaluations and external self-evaluations.

Internal self-evaluations are either held regularly or irregularly, depending on their specific purposes. In principle, with the exception of cases where the College, graduate institute, department, or degree program has stipulated otherwise, regular self-evaluations will be conducted once every five years in five-year cycles, and such cycles for holding self-evaluations should correspond with the medium and long-term goals of the College and its various graduate institutes, departments, and degree programs.

External self-evaluations should be held pursuant to evaluations carried out by the Ministry of Education or other units or divisions.

Article 3 The College has established a Self-Evaluation Committee (hereinafter referred to as ‘the Committee’) to handle matters related to self-evaluations. The Committee's work tasks are as follows:

1. Plan self-evaluations for units in the College undergoing assessment.
2. Establish a bridge for communication and coordination regarding self-evaluations for all units undergoing assessment.
3. Provide all units undergoing assessment with assistance and guidance related to self-evaluations.
4. Review self-evaluation reports compiled by units undergoing assessment.
5. Review plans for self-improvement submitted by units undergoing assessment.

Article 4 The Committee shall consist of 11 to 15 members, with the dean of the College, the vice-dean, and the chairs of each graduate institute and department serving as ex officio members. The dean shall assume the role of convener and host all meetings. In addition, the dean shall appoint three to five faculty representatives from the College to serve as members of the Committee, along with one expert or scholar and one industry representative, each of whom must possess high-level competence in carrying out evaluations or in

other, related specializations. Members hold one-year terms and may serve consecutively.

Article 5 Items and criteria to be examined in cyclical self-evaluations are as follows:

1. Administrative items: administrative resources, administrative efficiency, administrative quality, and the implementation of measures related to intellectual property rights.
2. Teaching items: teaching resources (including teachers, library resources, and facilities), teaching measures, quality of instruction, teaching characteristics, student performance, and so on.
3. Research items: research quantity, results, and so on.
4. Service items: service and counseling provided to students, student participation in external service or counseling activities, promotion of education and cooperative education, research projects undertaken, or external service or outstanding achievements made by full-time faculty.

Metrics related to the items and criteria mentioned above are outlined separately. In principle, evaluation content should focus primarily on the achievements of plans implemented over the previous two academic years, as well as plans for improvement for the following two academic years (including the current academic year).

Evaluation items, criteria, and metrics used in teacher and course evaluations have been formulated in accordance with related University regulations.

Items, criteria, and metrics examined during internal self-evaluations held irregularly for specific purposes have been formulated separately.

Article 6 Items, criteria, metrics, and evaluation schedules for external self-evaluations shall be handled in accordance with the evaluation guidelines set forth by the Ministry of Education or other such bodies.

Article 7 The College adopts a system of 'accreditation' for self-evaluations.

Article 8 The necessary funding for evaluations is provided by the College, and is allocated in the College's yearly budget.

Article 9 These Regulations shall be published and implemented after being passed in a college affairs meeting and gaining the approval of the University president. The same applies to all amendments.

**Responsible unit: College of Management**