

National Pingtung University Implementation Guidelines for the Planning and Offering of College of Management Core Curriculum Courses

Passed April 9, 2015, in the 1st NPTU college affairs meeting held in the 2nd semester of the 2014-15 academic year.

Amended May 14, 2015, in the 2nd NPTU college affairs meeting held in the 2nd semester of the 2014-15 academic year.

Passed May 21, 2015, in the 2nd NPTU academic affairs meeting held in the 2nd semester of the 2014-15 academic year.

1. The NPTU College of Management (hereinafter referred to as ‘the College’) formulated the Implementation Guidelines for the Planning and Offering of Core Curriculum Courses (hereinafter referred to as ‘these Guidelines’) to provide students with a firm foundation of basic professional knowledge and to elevate the quality of instruction offered.
2. For bachelor-level programs, the College designated the subjects of economics, statistics, and management as its core courses.
3. For each core course offered by the College a course convener is assigned, and is responsible for planning the course's teaching materials, measuring overall progress, and evaluating the effectiveness of student learning, as well as other related matters. Course conveners shall be chosen during a college supervisor meeting. They serve a term of one year, and may serve consecutive terms.
4. As a rule, faculty may teach a maximum six credits of College core courses per semester. In special circumstances, however, faculty may submit an application to increase the number of credits they teach for the semester, with a maximum of nine credits permitted. The application will be considered in the context of a college supervisor meeting.
5. Course conveners for the College's core curriculum shall call a ‘course team meeting’ at some point after the instructors for that semester have been approved, but before the end of the semester. During the meeting, discussion will focus on the effectiveness of faculty instruction and student learning throughout the semester, as well as matters to do with the course content and progress schedule for the following semester. When necessary, unscheduled course team meetings may be convened during the semester.

6. After each team meeting, the conveners should submit the meeting minutes to the College to be filed for future reference. Matters that require the College's cooperation must be raised in a college supervisor meeting for discussion.
7. These Guidelines shall be published and implemented after being passed respectively in a college affairs meeting and an academic affairs meeting, and gaining the approval of the University president. The same applies to all amendments.

Responsible unit: College of Management