

National Pingtung University Implementation Guidelines for the College of Management General Professional Course Team

Passed Oct 20, 2017, in the 2nd college supervisor meeting held in the 1st semester of the 2017-18 academic year.

Passed Dec 14, 2017, in the 2nd college affairs meeting held in the 1st semester of the 2017-18 academic year.

Passed Jan 4, 2018, in the 2nd NPTU academic affairs meeting held in the 1st semester of the 2017-18 academic year.

1. The NPTU College of Management (hereinafter referred to as 'the College') formulated the Implementation Guidelines for the General Professional Course Team (hereinafter referred to as 'these Guidelines') to offer general and professional courses available to students from different departments.
2. For bachelor-degree programs, the College designated accounting, marketing, financial management, information (information literacy courses), and ethics (business ethics) as its general professional courses.
3. For each general, professional course offered by the College a course convener is assigned, and is responsible for planning the course's teaching materials, measuring overall progress, and evaluating the effectiveness of student learning, as well as other related matters. Course conveners shall be chosen during a college supervisor meeting. They serve a term of one year, and may serve consecutive terms.
4. Course conveners for the College's general professional curriculum shall hold a 'course team meeting' at some point after the instructors for that semester have been approved, but before the end of the semester. During the meeting, discussion will focus on the effectiveness of faculty instruction and student learning throughout the semester, as well as matters to do with the course content and progress schedule for the following semester. When necessary, unscheduled course team meetings may be convened during the semester.
5. After each team meeting, the conveners should submit the meeting minutes to the College to be filed for future reference. Matters that require the College's cooperation must be raised in a college supervisor meeting for discussion.
6. These Guidelines shall be published and implemented after being passed respectively in a college affairs meeting and an academic affairs meeting, and gaining the approval of the University president. The same applies to all amendments.

Responsible unit: College of Management