

# **National Pingtung University Guidelines for the Establishment of the College of Management Academic Committee**

Passed Oct 29, 2014, in the 2nd college affairs meeting held in the 1st semester of the 2014-15 academic year.

Passed Apr 9, 2015, in the 7th NPTU administrative meeting.

Amended Sep 9, 2015, in the 1st college affairs meeting held in the 1st semester of the 2015-16 academic year.

Amended Sep 17, 2015, in the 11th NPTU administrative meeting.

1. To create an environment conducive to high-quality research and encourage academic development, the College of Management formulated the Guidelines for the Establishment of the College's Academic Committee (hereinafter referred to as 'these Guidelines' and 'the Committee' respectively).
2. The Committee's tasks are listed as follows:
  - a) Strategize methods to try and spur academic research development.
  - b) Plan academic events for the College and publish academic works.
  - c) Review applications for NPTU subsidies to hold academic events, conduct research projects, and participate in overseas academic conferences.
  - d) Review academic rewards and bonuses for students from the College.
  - e) Discuss matters related to local and international academic cooperation and exchange.
  - f) Discuss any other matters related to academic development.
3. The Committee shall consist of several members, with the dean of the College, the vice-dean, and the various department chairs serving automatically as ex officio members. Each department shall select one full-time faculty representative (assistant professor or above) to be appointed by the College dean. Members serve for one academic year and may hold consecutive terms.
4. The Committee shall convene at least once per semester, and may hold unscheduled meetings when necessary. During meetings, the College dean shall serve as the Committee convener and chair.
5. For a meeting to be convened, at least half of all members must be present. Similarly, half of all members must be in attendance for a resolution to be passed.
6. When necessary, related personnel may be invited to attend Committee meetings.
7. These Guidelines shall be published and implemented after being passed respectively in a college affairs meeting and an administrative meeting, and gaining the approval of the University president. The same applies to all amendments.

**Responsible unit: College of Management**