

# **National Pingtung University Regulations for the Establishment of the College of Management AACSB Assurance of Learning Committee**

**Passed Nov 15, 2016, in the 2nd college affairs meeting held in the 1st semester of the 2016-17 academic year.**

Article 1 The College of Management formulated the Regulations for the Establishment of the AACSB Assurance of Learning Committee (hereinafter referred to as ‘these Regulations’ and ‘the Committee’ respectively) to actively promote and maintain AACSB (Association to Advance Collegiate School of Business) accreditation, and to put into practice an assurance of learning program that conforms to AACSB standards.

Article 2 The dean of the College shall serve as the Committee convener, while the associate dean shall serve as the vice-convener.

The Committee shall also comprise one executive director, a full-time faculty member recommended by the dean whose appointment shall only become official after a resolution to this effect is passed in a college affairs meeting. The executive director shall serve a three-year term, and shall be responsible for appointing a vice executive director. When necessary, the Committee may invite related personnel to attend its meetings.

The dean, associate dean, executive director, and vice executive director shall automatically serve as Committee ex officio members.

The dean of the College shall select five to eight faculty members to serve as ‘elected members’ on the Committee. These elected members shall be chosen from among the faculty representatives nominated by each department to serve on the AACSB Guidance Committee or from the pool of instructors who teach assurance of learning courses. While making the selection, the candidates' respective areas of specialization should be taken into account.

Article 3 The tasks carried out by the Committee are as follows:

1. Review regularly the suitability of the rubrics used to measure the learning objectives of the College and its departments, and devise the necessary remedial measures.
2. Discuss specific measures for improvement based on the suggestions for enhancing assurance of learning programs offered in the AACSB on-site evaluation report.
3. Handle all matters related to assurance of learning necessary to maintain accreditation status after obtaining AACSB accreditation.

Article 4 The convener of the Committee shall convene and host all related meetings, while the executive director shall follow up on resolutions made during meetings, and assess the progress of their implementation. In addition, the Committee's elected members shall seek to carry out their work duties and implement all tasks assigned to them in resolutions made by the Committee. The executive director is responsible for correspondence on all matters between the University and AACSB, and for compiling related yearly reports.

Article 5 The Committee shall convene at least once per semester. Such meetings shall be arranged by the College dean, who shall also chair the meeting. Unscheduled meetings may be called when specific requirements arise, and when the College dean is unable to attend, the vice-

dean shall stand in as meeting chair.

Article 6 The Committee's convener, vice-convener, executive director, and all its members serve in an unremunerated capacity. However, contingent on the workload involved, the dean may apply for approval from the University president to reduce the teaching hours of certain Committee members.

Article 7 These Regulations shall be published and implemented after being passed in a college affairs meeting, and gaining the approval of the University president. The same applies to all amendments.

**Responsible unit: College of Management**